

## PRIVACY POLICY

This privacy policy lists the measures taken by EDDIES to protect your privacy.

We think it is important to inform you as well as possible about which data is collected/retained when you visit our website and the reasons for this. We also want to explain to you which control options you have.

The processing of your personal data is subject to the Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation) and the Belgian law of July 30<sup>th</sup> 2018 on the protection of natural persons with regard to the processing of personal data.

EDDIES has appointed a Data Protection Officer who, as the controller, is always available for any questions and comments regarding the privacy policy: [hello@eddies.be](mailto:hello@eddies.be)

### What will happen with my personal details?

Your personal details will only be used for the purposes of managing your request and for the services eddies provides. We will never pass on or sell your details to third parties.

We respect the privacy rights of our online visitors and understand the importance of securing and protecting the information collected about them. The following information is provided by EDDIES to allow our online visitors to be fully informed of our Privacy Policy.

By visiting the website you are accepting and consenting to the practices described in this Privacy Policy. EDDIES reserves the right to occasionally make changes to the Privacy Policy by updating this page. Your use of the website after such changes indicates that you consent to the varied terms.

### What EDDIES collects from you?

By making your request to rent a student room, you will be required to give us all the identity data as listed on the contact form; for example but not limited: full name, address, phone number, national register number, choice of study, e-mail address, ...

You can request that EDDIES amends or deletes any personal information we hold about you at any time. You can contact us on: [hello@eddies.be](mailto:hello@eddies.be)

### Security

EDDIES uses appropriate security procedures to help protect the information you give us.

Under no circumstances can EDDIES be held liable for any direct or indirect damage that results from incorrect or unlawful use by a third party of the personal data.

### How your information may be used

EDDIES will use your personal information to manage your account successfully, for processing your request of rent, administration during the period of rent and other services eddies provides.

We will send you announcements or communications by email only if you give us your permission by submitting your personal details.

We will never pass on your personal or statistical details to a third party other than agents or contractors acting on our behalf. If our business is sold or integrated with another business your details may be disclosed to our advisers and any prospective purchasers and their adviser and will be passed on to the new owners of the business.

### Unsubscribe

By visiting our website you are accepting and agreeing to the practices described in this Privacy Policy.

At all times, we will offer you the opportunity to unsubscribe from any service to which you have registered.

As a visitor of our website, you have the right to information, access and correction of your data, for which you can contact us at any time.

You can also object to the processing of your personal data according to the legal provisions of the privacy legislation. Should you choose to have your name and personal data completely removed from our database please contact us through: [hello@eddies.be](mailto:hello@eddies.be). Following your request, we will remove all personal data that we need not to maintain for any reason.

### Complaints on the privacy policy

You have the right to lodge a complaint with the Belgian Data Protection Authority:

Drukpersstraat 35, 1000 Brussels

Phone : +32 (0)2 274 48 00 or [contact@apd-gba.be](mailto:contact@apd-gba.be).

If necessary, you can also go to the civil court for claiming compensation.